

MINUTES
Thursday, April 8, 2021

APPROVED
05/10/2021

I. CALL TO ORDER

The Management Conference met at the hour of 9:30 a.m., with the following members present: Chief Deputy Vicki Adams representing Commissioner Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: Vince Trinidad and Frances Dodson, Tulsa County Parks; Vic Regalado, George Brown, Brad Johnson and Christina Morrison, Tulsa County Sheriff's Office; William Tisdale and Gary Sparks, Twenty20 Management; Ronny Walker, Building Operations; Gwen Freeman and Thora Cohea, Election Board; Jarrel Wade and Devin Egan, Tulsa County Communications; Michael Willis, County Clerk; Kathy Burrows, Human Resources; Sherri Carrier, Court Services; Dan Pease and Alan Vanderburg, IT; Matt Meyer and Tonja Carrigg, River Parks; Tamara Stanley, Assessor; Teresa Tosh, Inspections; Terry Simonson, Director of Governmental Relations

Commissioner Stan Sallee, Chairman, called the meeting to order at 9:31 a.m., and the following business was transacted:

II. OLD BUSINESS

There was no unfinished business.

III. ACTION ITEMS

A. RiverParks Update - Matt Meyer

Matt Meyer thanked the BOCC for the support River Parks received which helped minimize the impact of COVID-19. He also thanked the BOCC for appointing Ken Levitt to the River Parks Board. Renovation of the 41st Street Plaza as a result of the flood has been completed. The disc golf baskets have been removed to be refurbished, but they will be reinstalled after refurbishment. The Blue Rose area is being rebranded and will be known as the Sand Bar and what was Elwood's will be known as the Yard Bar. The major initiative is the Turkey Mountain Urban Wilderness Master Plan. It has four major focuses: to restore nature, maximize access, enhance trails and to integrate programming. Tonja Carrigg spoke regarding community relations and encouraging people to visit River Parks by working with a number of event organizers for events to be on the calendar for the remainder of the year. The Ironman event will include River Parks as part of their marathon route. Other events include Folds of Honor FreedomFest, Wild Turkey, Linde Oktoberfest and many more. The upcoming events can be found on the River Parks website at <https://www.riverparks.org/>

B. TCSO HQ New Location - Sheriff Regalado

Sheriff Regalado shared the plans and the reasons for moving the Sheriff's Headquarters facility north to the same location as their training facility. They are currently located in the Faulkner building which is very inefficient and is falling apart. They are also exposed as they have only one way in and one way out which creates an unsafe situation. Elwood Street is under construction which makes the one way in and out access even more limiting. There is about 10,000 to 12,000 square feet not being used as it is not in good enough shape to use. The Faulkner building is also the home of all the evidence in hundreds of criminal cases. If something were to happen to the building it would be catastrophic to the citizens of Tulsa County. The Sheriff has tasked William Tisdale and his program management firm, Twenty20 Management and Consulting Services to find ideas and concepts for the new Sheriff's Headquarters building. Those tasks are to focus on functionality, efficiency and economics. They have worked to find the best way to optimize the new building space, identify sources of funding, and make sure the new design allows for growth through the years. Gary Sparks of Twenty20 Management and Consulting Services explained all the existing buildings on the grounds and how they will be used.

C. Workday Project Update - Alan Vanderburg

Alan Vanderburg shared information and updates about the new Workday software. Workday is building an HRIS system, converting payroll into the system and using it for financials. The hope is to launch HR and Payroll in October 2021 and the financials in April of 2022. The anticipation is that it will take five years to have the software fully implemented.

D. Building Permit Procedures Update - Teresa Tosh

Teresa Tosh gave an update on the departmental permit procedure. She has been working on a better procedure to process permits in a timely manner. During the period between 2015 and 2016, the Inspections Department processed about 800 to 1,100 permits. With each permit completed, there are 16 to 18 inspections done, all of which involve required phone calls into the office, research to answer questions and follow up inspections on projects. This year the department anticipates processing 3,000 inspections. To improve the permit process, the applications will be redesigned and will require the applicant to complete more of the application. In the future, applicants will be required to bring all support documentation with them, freeing the department to do the inspections. There will eventually be a portal to apply online and individuals will be able to track their application progress.

E. Parks Uniform Update - Vince Trinidad

Parks wants to expand their identity from Parks Department to Parks and Recreation. They have proposed a logo for new uniforms which will identify the employees as Parks and Recreation employees. With BOCC approval, Vince will order uniforms for 100+ parks department workers. The uniforms eventually will expand to include jackets, sweatshirts and long sleeve shirts.

F. Legislative Update - Terry Simonson

Terry Simonson gave an update about Legislative action, waiting on the final outcome from votes of House and Senate. The SB 728 is a Reapportionment of the County Commission Districts. Reapportionment should be done by the end of October however, due to COVID-19 there is an extension to have the county reapportioned by the end of November. SB 958 and SB 858 which are being considered are doubtful to pass, but HB 2360 should pass.

G. American Rescue Plan Act Update - Terry Simonson

American Rescue Plan Act is still being worked on. One thing to remember is that even before Treasury writes its guidance, the guidance is already in the act itself, which was the Congressional intent. The funds from the Act are intended to respond to the public health emergency such as households, small businesses, non-profits, loss of revenue, infrastructure and tourism/travel/hospitality assistance.

IV. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

V. ADJOURN

Motion made by Karen Keith, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Vicki Adams. No - None. Abstain - None. Motion carried.



ATTEST:

A handwritten signature in black ink, appearing to read "Michael Willis".

Michael Willis, Tulsa County Clerk

BOARD OF COUNTY COMMISSIONERS

A handwritten signature in black ink, appearing to read "Stan Sallee".
Stan Sallee, Chairman