

MINUTES
Monday, April 26, 2021

APPROVED
05/03/2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters appearing in person, Commissioner Karen Keith appearing in person and Commissioner Stan Sallee appearing in person. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of April 19, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. UNFINISHED BUSINESS

A. Bid Openings - (TC Departments) - Air Handler Filters

1. Fastenal Company (Clerk's Misc. File No. 20210780)
2. Firstline Filters, LLC (Clerk's Misc. File No. 20210781)
3. OK Filter Co., Inc. (Clerk's Misc. File No. 20210782)

Motion made by Karen Keith, seconded by Ron Peters, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on May 3, 2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations - TC Departments

1. Automotive Batteries - to Peak Batteries of Oklahoma, LLC, the lowest and best bid received. This award is for one year beginning 4/28/2021 (Clerk's Misc. File No. 20210783)
2. Commercial Flat Glass - to AAA Glass & Mirror of Oklahoma, the lowest and best bid received. This award is for one year beginning 4/27/2021 (Clerk's Misc. File No. 20210784)
3. Deodorizing Agents and Cleaners - to Advanced Industrial Solutions and Empire Paper Company, the lowest and best bids received. This award is for one year beginning 4/26/2021 (Clerk's Misc. File No. 20210785)

Motion made by Ron Peters, seconded by Karen Keith, to approve the bid awards. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Amendment #1 - (TC Departments) - to the bid award for Welding Supplies to Tulsa Gas & Gear, LLC, CMF #20201163, to extend the award for one year beginning 5/27/2021 (Clerk's Misc. File No. 20210786)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Request for Approval - (Highways) - to rescind the bid award for Traffic Paint to Ozark Materials, LLC, CMF #20190448, and readvertise for bids. Ozark Materials, LLC stated

they are no longer able to honor the prices and delivery time-frame originally submitted (Clerk's Misc. File No. 20210787)

Motion made by Ron Peters, seconded by Karen Keith, to approve the request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 5/3/2021 (Clerk's Misc. File No. 20210788)

Motion made by Karen Keith, seconded by Ron Peters, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Documents for Sale of County Property - (Treasurer) - Parcel #34450-03-33-16500, PRT LT 20 BEG NEC TH S53 W97.53 NE TO NL E55.53 POB BLK 2, C A REESE, to Omar Ahmed (Clerk's Misc. File No. 20210789)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Requests for Approval

1. Board of County Commissioners - City of Glenpool Resolution No. 2021004, renewing User Agreements with South County Soccer Club and Lance and Michelle Cole, CMF #239748 (Clerk's Misc. File No. 20210790)

Motion made by Karen Keith, seconded by Ron Peters, to approve the request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Sheriff - to retain peace officer status and be designated as a Peace Officer, Retired under Title 19 O.S. Sec 553 & Sec 554:
- a. Deputy Phyllis Langley, Retirement effective 9/1/2021 (Clerk's Misc. File No. 20210791)
 - b. Deputy Ernestine Truewell, Retirement effective 5/1/2021 (Clerk's Misc. File No. 20210792)

Motion made by Ron Peters, seconded by Karen Keith, to approve the requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Social Services - to accept donations of food, medications and various items for 3/2021 (Clerk's Misc. File No. 20210793)

Motion made by Karen Keith, seconded by Ron Peters, to approve the request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Agreements

- 1. Board of County Commissioners - The Center for Housing Solutions, Inc. - Seventh Renewal and Extension of Lease Agreement for the former Tulsa County Juvenile Detention Center, CMF #20202118, to extend lease through 5/31/2021 (Clerk's Misc. File No. 20210794)
- 2. District Attorney - West Publishing dba Thomson Reuters:
 - a. for a twelve month subscription of West Proflex for Civil Division (Clerk's Misc. File No. 20210795)
 - b. for a twelve month subscription of West Proflex for Criminal Division (Clerk's Misc. File No. 20210796)
- 3. IT - AG Grid Ltd - End User License Agreement containing the terms and conditions of use for ag-Grid Deployment License and Applications Developer software

renewals purchased through SHI International Corporation (Clerk's Misc. File No. 20210797)

4. Sheriff - Cherokee Nation - Transportation Agreement for Nation's Tribal Arrestees (Clerk's Misc. File No. 20210798)
5. Treasurer - Pitney Bowes - to extend the lease for Mail Stream Processor equipment and maintenance, CMF# 237868 (Clerk's Misc. File No. 20210799)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Agreement Renewals

1. County Clerk:

- a. CoreLogic Solutions, LLC - for renewal of CMF #20200911 for FY 2021-2022 (Clerk's Misc. File No. 20210800)
- b. OpenGov, Inc. - for renewal of CMF #20200700 for FY 2021-2022 (Clerk's Misc. File No. 20210801)
- c. Tulsa Abstract & Title Co. - for renewal of CMF #20200976 for FY 2021-2022 (Clerk's Misc. File No. 20210802)

2. Employees' Retirement System of Tulsa County - PRISA II Fund Manager, LLC - for renewal of CMF #20200792 for FY 2021-2022 (Clerk's Misc. File No. 20210803)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Request to Advertise for Bids - (Highways) - Traffic Paint (Clerk's Misc. File No. 20210804)

Motion made by Ron Peters, seconded by Karen Keith, to approve the request to advertise. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. Assessor - Junked - Misc. Equipment (Clerk's Misc. File No. 20210805)
2. Building Operations - Surplus - 2015 Dodge Charger (Clerk's Misc. File No. 20210806)
3. IT - Stolen - Apple iPad Pro (Clerk's Misc. File No. 20210807)
4. Sheriff:
 - a. Retired to Phyllis Langley - Body Armor and Glock 17 (Clerk's Misc. File No. 20210808)
 - b. Retired to Ernestine Truewell - Body Armor and Glock 17 (Clerk's Misc. File No. 20210809)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Sole Source - (Assessor) - APEX Software - for standalone copies of their building sketch and area calculation software products, the Apex GeoViewPort Suite and subsequent year software maintenance (Clerk's Misc. File No. 20210810)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Travel/Training

1. Human Resources - John Province to virtual/online and in-person classes for certification to teach Basis Life Support to Tulsa County Employees (Clerk's Misc. File No. 20210811)
2. OSU Extension:
 - a. Michelle Bonicelli to OHCE Leader Lesson on 5/18/2021 (Clerk's Misc. File No. 20210812)
 - b. Lisa Nicholson to OAE4-HA Conference from 5/12-14/2021 (Clerk's Misc. File No. 20210813)

Motion made by Karen Keith, seconded by Ron Peters, to approve the travel/training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20210814)
2. Court Services (Clerk's Misc. File No. 20210815)
3. Election Board (Clerk's Misc. File No. 20210816)
4. Highways (Clerk's Misc. File No. 20210817)
5. IT (Clerk's Misc. File No. 20210818)
6. Parks (Clerk's Misc. File No. 20210819)

Motion made by Ron Peters, seconded by Karen Keith, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20210820)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. CC Health Department Documents to Accept & File

1. Personnel Actions (Clerk's Misc. File No. 20210821)
2. Travel/Training (Clerk's Misc. File No. 20210822)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the CC Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Claims to be Disallowed (payments cancelled as of 4/19-23/2021)

1. PO #2116907, Vendor: Miller, Precious, Warrant #500039310, Amount Paid \$22.44 (Clerk's Misc. File No. 20210823)

Motion made by Karen Keith, seconded by Ron Peters, to cancel and disallow the purchase order. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Claims (payments for bills to be paid by 4/12-16/2021)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 4/19-23/2021

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- Q. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Aid, Relief, and Economic Security (CARES) Act”, the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein

There were no CARES funding requests.

V. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Stan Sallee, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk

