

MINUTES
Wednesday, February 24, 2021

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) met at the hour of 8:30 a.m. with the following members present: Commissioners Stan Sallee, Karen Keith, and Ron Peters; Mayor Craig Thurmond and Vice-Mayor Momodou Ceesay. Other attendees included: Chief Deputies Michael Craddock and Vicki Adams; Aaron Wiedman representing the Tulsa County Clerk's Budget Office; Sheriff Regalado, Undersheriff George Brown, and Deputy Chief Eric Kitch representing the Tulsa County Sheriff's Office; Sherri Carrier representing Court Services; Dr. Donald Tyler representing the TCCJA Sales Tax Overview Committee; James Orbison, TCCJA Legal Counsel; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - January 27, 2021

Chairman Keith called for a discussion of the minutes, none ensued.

Motion made by Ron Peters, seconded by Stan Sallee, to accept and file the minutes of January 27, 2021. Upon roll call, Yes - Craig Thurmond, Karen Keith, Ron Peters, Stan Sallee. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

The Budget Office provided written reports which were reviewed by Aaron Wiedman. (Trustee Ceesay entered the meeting at this time.)

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders and Payroll) in the amount of \$2,407,321.23.

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$2,488,610.55.

3. Interfund Transfers

There were no requests for Interfund Transfers.

4. Intrafund Transfers

The Budget Office requested approval for Intrafund Transfers in the amount of \$85,000.00. In response to Trustee Peters' question concerning whether or not the Budget Office expects any Interfund Transfers, Wiedman explained he does not expect any of these types of transfers, Peters suggested this category be deleted from the report. Wiedman said he could remove this section and add it back as needed.

5. Report on Budgets, Revenues and Expenditures

Wiedman explained the budget performed better during January 2021. He explained the CJA Fund 4050 reflects sales tax revenue of \$2,486,763 for the month and \$16,964,999 for year-to-date total; this reflects the total revenues at 57.46% and total expenses at 42.44% of projected budget. In the County Contribution Fund 2320, Department of Corrections (DOC) inmate housing costs detail \$497,880 has been collected and the expectation is collections will be overbudget at the end of the fiscal year, U.S. Marshalls contract is doing better at \$291,825, and the Use Tax revenues continue to be strong. In response to Trustee Peters' question

concerning what inmates are in the other inmate category, Sheriff Regalado and Deputy Chief Kitch confirmed it is the tribal inmates. They also explained DOC is leaving their inmates in the county jail for longer periods of time. Commissary Fund 2395 revenues are \$229,668 and continue to be a steady revenue stream; jail operating expenses detail that \$626,458 has been appropriated for this category. The Combining Statement for Jail Related Funds reflects year-to-date revenues of \$24,216,633.81 and expenses of \$21,650,006.86. Combining Statement with Detail reflects all three funds with total revenue at 60% and expenses at 56% of projected budget. The Sales Tax Receipts report reflects the revenues collected have decreased by -2.3% from last year and -0.9% from two years ago. As stated in the past, sales tax revenues need to be \$2.4 million, consistently, for the budget to remain even.

Motion made by Stan Sallee, seconded by Craig Thurmond, to accept and file the Tulsa County Budget Office Report dated February 24, 2021.

Upon roll call, Yes - Craig Thurmond, Karen Keith, Momodou Ceesay, Ron Peters, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Sheriff's Report – Sheriff Regalado / Deputy Chief Eric Kitch

The Sheriff's Office submitted a written report. Deputy Chief Eric Kitch explained the inmate population is 1281 today, an increase of 100 inmates as compared to January 2021. The sally port doors are being replaced and will be completed by March 25, 2021. The new kitchen food compactor will be installed next week. Currently 49 inmates are being held for Creek Nation. A COVID-19 spike occurred this week; 3 pods of longer term inmates began to exhibit symptoms and moves have been made to address this issue. The staff is being stretched thin. Due to COVID-19 vaccine's expiration date, the City-County Health Department administered shots to 250 inmates. The spike included 5 inmates from 3 different pods for a total of 15 with 4 inmates already in medical; it is just a matter of time before other inmates test positive for COVID-19. In response to Keith's question about failure to pay inmates being held at the jail, Kitch explained it is more fail to appear inmates than failure to pay; after the inmate is given forgiveness for the first court date, then they fail to appear for the second court date; usually they are not given forgiveness for the second failure to appear. Sherri Carrier explained there has been an increase in domestic violence arrests. Sheriff Regalado noted there are 179 detention officers in the jail system, which is the lowest number in the last few years. The various recruiting methods, such as education partnerships and recruiting, have had very little impact in hiring additional detention officers; soon a serious discussion will need to take place concerning the jail's future to either continue under the operation of the Sheriff's Office or to hire a private entity to operate the jail. Regalado explained raises have been given the last few years but nothing seems to impact the ability to hire and keep detention officers on staff, such as 24-hour restaurant (ODR), dressing down, numerous little things, etc. Regalado explained privatizing the jail will not result in savings, but the private company has the ability to not offer insurance resulting in the ability to pay the employee more per hour and bringing employees in from other states to staff the jail. Undersheriff George Brown explained two academies have been held at Tulsa Technology Center along with the department's academy allowing for graduating students to work at the jail immediately; it has not been enough. Kitch explained he is expecting a spike this summer due to courts reopening. In response to Sallee's query concerning staff retention being a nationwide issue, Regalado explained he does not know of any comparable large jail that is not having the same staffing issues and it is a problem jails across the country are experiencing. Regalado does not believe pay is a drawback, but is willing to offer more money; it is hard to interest people in this career. Kitch explained they have been holding academies of 5-6 potential employees a month and that is just not enough. Trustee Ceesay opined that this last year has been very hard for all employers; the stimulus money has been a detriment because so many are getting "free money" in lieu of holding employment. In response to Trustee Thurmond's question concerning the amount that could be paid to an employee, Regalado said he did not know and he needed to figure that out; the current savings that is being realized in the budget is due to the reduction in payroll costs. As payroll costs increase there will be a corresponding reduction in the savings in the revenue budget. Regalado said he believes the department pays a higher rate of pay than other jails throughout the state. In response to Peters' question pertaining to the number of youthful offenders in the jail, Kitch noted there are 13, 1 female and 12

male offenders; preliminary talks have taken place with the Juvenile Bureau and they have indicated these offenders will begin to transition out in August with a deadline date to be out by December 21, 2021; they currently do not have the staff to take them.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Sherri Carrier

Court Services provided a written report. Sherri Carrier explained the department staff is being restructured and needs two more employees to work in the pretrial program to provide for 24-hour coverage; there are plans to rework the Program Supervision area; and the department is planning to mirror the Women In Recovery program for Alternative Courts resulting in a reduction in some of the things the department performs for Alternative Courts though still providing supervision tools and case management tools. Other things pertaining to the department's reorganization include shift differential pay for the department's three shifts; this plan has been vetted by the County's Human Resources department. The plan is to perform arrestee assessments, interviews, and full background checks right away after they are brought into the jail; the goal is to have the same process for everyone who is brought into the jail.

D. Sales Tax Overview Committee – Dr. Donald Tyler

Dr. Donald Tyler represented the Tulsa County Criminal Justice Authority Sales Tax Overview Committee. He noted there was no report for today's meeting.

IV. Chairman's Report

None. Sallee took this opportunity to acknowledge Kitch's promotion to Chief Deputy and Jail Administrator.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

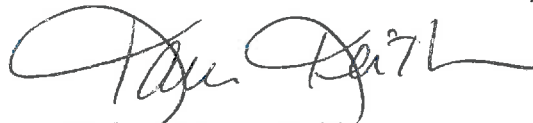
None.

VI. Vote to Adjourn

Motion to adjourn was requested by Karen Keith, seconded by Ron Peters, to adjourn the meeting.

Upon roll call, Yes - Craig Thurmond, Karen Keith, Momodou Ceesay, Ron Peters, Stan Sallee. No -

None. Abstain - None. Motion carried.



Chairman Karen Keith

Tulsa County Criminal Justice Authority

ATTEST:



Secretary James Spoon

Tulsa County Criminal Justice Authority

