

(Agenda of meeting was posted on the Tulsa County website at www.tulsacounty.org on April 8, 2021 at 4:51 p.m.)

MINUTES
Monday, April 12, 2021

APPROVED
04/19/2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters appearing in person, Commissioner Karen Keith appearing in person and Commissioner Stan Sallee appearing in person. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PRESENTATION OF APPRECIATION TO TULSA COUNTY FROM TULSA REGIONAL CHAMBER/TULSA'S FUTURE

Mike Neal, President and CEO of Tulsa Regional Chamber, presented the Commissioners with the 2020 Regional Partner of the Year Award.

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IV. PROCLAMATION

- A. Board of County Commissioners - Recognizing the second full week of April 2021 as National Public Safety Telecommunicators Week in Tulsa County and the month of April 2021 as National 9-1-1 Education Month (Clerk's Misc. File No. 20210657)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. MINUTES

- A. Board of County Commissioners Meeting of April 5, 2021

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. REPORTS

- A. County Clerk - Monthly for 3/2021 (Clerk's Misc. File No. 20210658)
B. Court Clerk - Monthly Records Management and Preservation for 3/2021 (Clerk's Misc. File No. 20210659)
C. Election Board - Monthly for 3/2021 (Clerk's Misc. File No. 20210660)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VII. UNFINISHED BUSINESS

A. Bid Openings - (Highways) - Sign and Delineator Posts, Brackets and Markers

1. J&A Traffic Products (Clerk's Misc. File No. 20210661)
2. Xcessories Squared Development & Mfg., Inc. (Clerk's Misc. File No. 20210662)

Motion made by Karen Keith, seconded by Ron Peters, to refer the bids to Highways and Procurement for analysis, review and recommendation on April 19, 2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Bid Award & Recommendation - (TC Departments) - Paperstock for Printing - to Midland Paper, the lowest and best bid received. This award is from 4/14/2021 to 10/13/2021 (Clerk's Misc. File No. 20210663)

Motion made by Ron Peters, seconded by Karen Keith, to approve the award. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Addendums

1. TC Departments - #1 to the notice to bidders for Deodorizing Agents and Cleaners set to open on 4/19/2021, to provide answers to vendor questions (Clerk's Misc. File No. 20210664)
2. TC Maintenance Garages - #1 to the notice to bidders for Automotive Batteries set to open 4/19/2021, to provide answers to vendor questions (Clerk's Misc. File No. 20210665)

Motion made by Karen Keith, seconded by Ron Peters, to approve the addendums. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Amendment #1 - (TC Departments) - to the bid award for Dairy Products to Hiland Dairy, CMF #20201017, to extend the award dates for a one year beginning 5/12/2021 with no changes to pricing or terms of the bid (Clerk's Misc. File No. 20210666)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VIII. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 4/19/2021 (Clerk's Misc. File No. 20210667)

Motion made by Karen Keith, seconded by Ron Peters, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Reappointment - (Commissioner Sallee) - Michael Willis to the Tulsa International Airport Development Trust effective 4/6/2021 with term to expire 12/31/2025 (Clerk's Misc. File No. 20210668)

Motion made by Ron Peters, seconded by Karen Keith, to approve the reappointment. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Assessor - Claim for Reimbursement for Additional Homestead Exemption Allowed Certain Classes of Taxpayers for Tax Year 2020 in the amount of \$350,653 (Clerk's Misc. File No. 20210669)
2. Board of County Commissioners:
 - a. Notice to Proceed to Stava Building Corporation for the Tulsa County Headquarters Building 9th Floor Modifications (Clerk's Misc. File No. 20210670)

- b. Workers' Compensation Multiple Injury Trust Fund (MITF) Assessment Report from 7/1/2020 through 6/30/2021, for quarter ending 3/31/2021 (Clerk's Misc. File No. 20210671)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

3. Human Resources:

- a. for Plan Sponsor Web Portal User Access for Valorie Ballweg with TASC for the Tulsa County PEHP plan managed by BOKF (Clerk's Misc. File No. 20210672)
- b. for Plan Sponsor Web Portal User Access for Xai Xiong for 457, 401(a) and PEHP plans managed by BOKF (Clerk's Misc. File No. 20210673)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- D. Resolution - (Board of County Commissioners) - for the authorization to transfer Bond Proceeds in the amount of \$20,000.00 from Maintenance Facility District 1 allocation to Maintenance Facility District 3 allocation for the purpose of completing construction of the Fueling Station for District 3 Maintenance Facility along with some security and data systems and to provide a reserve for additional improvements for the facility (Clerk's Misc. File No. 20210674)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- E. Tort Claim - (District Attorney) - TC-2021-1, Claimant: Dorise Emery, for incident on 12/17/2020 in the amount of \$1,365.41 (Clerk's Misc. File No. 20210675)

Motion made by Ron Peters, seconded by Karen Keith, to approve the recommendation of the District Attorney for the Tort Claim. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion Carried.

F. Agreements

1. Board of County Commissioners - Indian Nations Council of Governments (INCOG) - to facilitate and administer the Oklahoma C-PACE Program which was authorized and established by the Board of County Commissioners on 2/16/2021, CMF #20210298 (Clerk's Misc. File No. 20210676)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

2. Building Operations - Lighthouse Electric, LLC., DBA Lighthouse Integrated Systems - for standard fire alarm sales, monitoring, inspections and service at Tulsa County Headquarters Building, 218 W. 6th St., Tulsa, OK 74119 (Clerk's Misc. File No. 20210677)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

3. Court Clerk - JD Young/Think Healthy Systems:

- a. for rental and service of bottleless water purification system, model PW1R Black Serial #0942226122 located at Court Clerk's office, 500 S. Denver Ave., Suite 200, Tulsa, OK 74103; cost of \$46.95/mo. (Clerk's Misc. File No. 20210678)
- b. for rental and service of bottleless water purification system, model 3i, Serial #1445M20548 located at Court Clerk's warehouse, 2929B E. Apache St., Tulsa, OK 74110; cost of \$46.95/mo. (Clerk's Misc. File No. 20210679)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

4. Election Board - Tenex Software Solutions, Inc. - for software designed for the staffing and scheduling requirements for election offices (Clerk's Misc. File No. 20210680)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

5. Juvenile Bureau - CHESS Mobile Health, Inc., DBA CHESS Health - for the use of eRecovery, eIntervention and eTherapy solutions (Clerk's Misc. File No. 20210681)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

6. Parks:

- a. Bob Harvey - for snack vending services at O'Brien park (Clerk's Misc. File No. 20210682)
- b. Tulsa Disc Sports Association - for use of Chandler Park for disc golf event from 4/16-18/2021; fee of \$250 (Clerk's Misc. File No. 20210683)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

7. Sheriff - ImageNet Consulting, LLC - for lease and service of Canon DXC3725i machine to be located at the E911 Center, 6094 E. 66th St. N., Tulsa, OK 74117 (Clerk's Misc. File No. 20210684)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- G. Agreement Renewal - (Human Resources) - McAtee and Cassody, PLLC - for renewal of CMF #20200965 for FY 2021-2022 (Clerk's Misc. File No. 20210685)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. IT - Junked - Misc. Items (Clerk's Misc. File No. 20210686)
2. Sheriff:
 - a. Junked - Body Armor (Clerk's Misc. File No. 20210687)
 - b. Junked - Taser (Clerk's Misc. File No. 20210688)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Utility Permit - (Engineers) - Washington County RWD #3 - to cross E. 126th St. N. (Clerk's Misc. File No. 20210689)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Travel/Training - Board of County Commissioners

1. Keri Fothergill to OSU County Training Class Overview of County Government on 6/9/2021 (Clerk's Misc. File No. 20210690)
2. Mike Craddock to ACCO Summer Conference from 7/14-15/2021 (Clerk's Misc. File No. 20210691)

Motion made by Ron Peters, seconded by Karen Keith, to approve the travel/training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Personnel Actions

1. Administrative Services (Clerk's Misc. File No. 20210692)
2. Building Operations (Clerk's Misc. File No. 20210693)
3. Court Services (Clerk's Misc. File No. 20210694)
4. Election Board (Clerk's Misc. File No. 20210695)
5. Inspections (Clerk's Misc. File No. 20210696)
6. IT (Clerk's Misc. File No. 20210697)
7. Parks (Clerk's Misc. File No. 20210698)
8. Social Services (Clerk's Misc. File No. 20210699)

Motion made by Karen Keith, seconded by Ron Peters, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20210700)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Claims to be Disallowed (payments cancelled as of 4/5-9/2021)

1. PO #2106239, Vendor: Billings, Haley, Warrant #500038425, Amount Paid \$2,500 (Clerk's Misc. File No. 20210701)
2. PO #2116487, Vendor: City of Tulsa, Warrant #500039481, Amount Paid \$1,042.14 (Clerk's Misc. File No. 20210702)
3. PO #2110010, Vendor: Homefront Protective Group, Inc., Warrant #500036921, Amount Paid \$425 (Clerk's Misc. File No. 20210703)
4. PO #2015733, Vendor: Oklahoma State Council for Human Resources Management, Warrant #500024221, Amount Paid \$2,375 (Clerk's Misc. File No. 20210704)

Motion made by Karen Keith, seconded by Ron Peters, to cancel and disallow the purchase orders. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Claims (payments for bills to be paid by 3/29-4/1/2021)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 4/5-9/2021

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- Q. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein

There were no CARES funding requests.

R. Executive Sessions - District Attorney

1. Requested by James Rea, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning a pending investigation, claim, or action, *Oklahoma Jazz Hall of Fame, Inc.*, pending in the United States Bankruptcy Court for the Northern District of Oklahoma, Case No. 21-10047-M-11, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
2. Requested by Nicholas Williams, Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, Tort Claim TC-2021-5: *Kelli Jones v. Board of County Commissioners of Tulsa County, Oklahoma*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Executive Session #1 was stricken, to-wit: *Oklahoma Jazz Hall of Fame, Inc.*, pending in the United States Bankruptcy Court for the Northern District of Oklahoma, Case No. 21-10047-M-11.

Motion made by Ron Peters, seconded by Karen Keith, to go into Executive Session. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 10:01 a.m.

Motion made by Karen Keith, seconded by Ron Peters, to reconvene the regular meeting at 10:08 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

S. Discussion and Possible Action Regarding Executive Session Items

Motion made by Ron Peters, seconded by Karen Keith, to authorize settlement authority up to the amount discussed in Executive Session, to-wit: Tort Claim TC-2021-5: *Kelli Jones v. Board of County Commissioners of Tulsa County, Oklahoma*. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20210705)

IX. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

X. ADJOURN

Motion made by Karen Keith, seconded by Ron Peters, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

ATTEST:



Michael Willis, Tulsa County Clerk



BOARD OF COUNTY COMMISSIONERS



Stan Sallee, Chairman