

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, APRIL 19, 2021
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



8:45 am, Apr 16, 2021

Teleconferencing/Videoconferencing appearances by the Commissioners and/or general public will be allowed. The physical location of the meeting is unchanged and remains open to the public for the purpose of this scheduled meeting. For purposes of listening to the board of county commissioners meeting, the public is invited to use the following URL link: https://youtu.be/rfrj_jUOsj4

Commissioner Sallee appearing by videoconference
Commissioner Keith appearing by videoconference
Commissioner Peters appearing by videoconference

If the audio connection is unavailable on the date and time scheduled for this meeting, the meeting will be rescheduled upon proper notice. If the audio connection is lost at any time during the meeting, the meeting will be stopped and reconvened once the problem is fixed. We will only attempt to restore the audio connection for a maximum of thirty (30) minutes; if restored within that time frame, the meeting will then reconvene. However, if we are unable to restore the audio connection within 30 minutes, the meeting will be rescheduled upon proper notice.

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

III. MINUTES

- A. Board of County Commissioners Special Meeting of April 8, 2021
- B. Board of County Commissioners Meeting of April 12, 2021

IV. REPORTS

- A. Assessor - Monthly Revolving Fund for 3/2021
- B. County Clerk - Quarterly E-911 Funds from 7/1/2020 to 3/31/2021
- C. Court Clerk - Monthly for 3/2021
- D. Treasurer - Depository Summary of Daily Analysis for 3/2021

V. UNFINISHED BUSINESS

- A. Bid Openings - TC Departments
 - 1. Automotive Batteries
 - 2. Commercial Flat Glass

3. Deodorizing Agents and Cleaners
- B. Bid Award & Recommendation - (Highways) - Sign and Delineator Posts, Brackets and Markers - to Xcessories Squared Development & Manufacturing, Inc., the lowest and best bid received. This award is for one year beginning 4/25/2021
- C. Addendums
 1. Assessor - #9 to the agreement with Harris Systems USA, Inc., CMF #230887, to extend maintenance services for the RealWare Support software from 7/1/2021 to 6/30/2022
 2. TC Departments - #1 to the notice to bidders for Air Handler Filters set to open on 4/26/2021, to provide answers to vendor questions and a revised bid form
- D. Amendment #2 - (Highways) - to the bid award for Reflective Sign Sheeting to 3M Company, CMF #247931, to extend the award for one year beginning 5/29/2021 with no changes to terms of the bid
- E. Change Orders
 1. Board of County Commissioners:
 - a. #42 to the agreement with A.C. Owen Construction, LLC for the construction of the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF# 247111, to provide electrical for the security cameras at the District 1 site. The contract sum will be increased by \$2,076.32 for a revised total contract sum of \$7,447,439.59
 - b. #43 to the agreement with A.C. Owen Construction, LLC for the construction of the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF# 247111, to provide electrical for the security cameras at the District 3 site. The contract sum will be increased by \$3,994.96 for a revised total contract sum of \$7,451,434.55
 2. Highways - #3 to the to the agreement with Construction Enterprises Incorporated for the Fueling Stations at the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF #20202825, to increase the number of days required for substantial completion due to unforeseen delays involving weather, soil testing, and concrete. The contract sum is unchanged and remains \$520,474.23. The contract time will be increased by 40 calendar days resulting in a revised substantial completion date of 5/8/2021

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 4/26/2021
- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs from 3/11/2021-4/14/2021
- C. Appointment - (Commissioner Sallee) - Mayor Larry Shafer to the Tulsa County Criminal Justice Authority effective immediately with term to expire 7/31/2022
- D. Requests for Approval
 1. Board of County Commissioners - Updated Employee Handbook
 2. Employees' Retirement System of Tulsa County - Application for Renewal of Trustee Insurance

- E. Request for Public Hearing - (Drainage District #12) - to be held May 17, 2021 at 9:30 a.m. to discuss report and budget request for FY 2021-2022 in the sum of \$999,750
- F. Resolution - (Engineers) - Authorizing the filing of Magnolia Heights Public Subdivision plat, as required under Title 19 O.S., § 288.1
- G. Agreements
 - 1. Court Clerk - Kodak Alaris, Inc. - for standard maintenance, software maintenance and software assistance services
 - 2. Court Services - BI Incorporated - for electronic monitoring services
 - 3. Election Board - Mail Finance, Inc. - to add a Innovolt SmartProtect Plus device to the existing lease agreement made through Oklahoma Statewide Contract SW1008N for a Quadient IS5000/EMSMC Postage System; cost of \$10.00/month
 - 4. Engineers:
 - a. The Greens at Broken Arrow, a Limited Partnership - for the purchase of right of way and easements for the widening of 51st Street between 177th and 193rd East Ave, Parcels 5.1/5.2/5.3/5.4/5.5/5A/5B/5C, in the amount of \$22,028.25
 - b. The Greens at Broken Arrow Phase II, a Limited Partnership - for the purchase of right of way and easements for the widening of 51st Street between 177th and 193rd East Ave, Parcels 4.1/4A/4B, in the amount of \$23,378.25
 - c. The Greens at Broken Arrow Phase III, a Limited Partnership - for the purchase of right of way and easements for the widening of 51st Street between 177th and 193rd East Ave, Parcel 7.1, in the amount of \$2,853.25
 - 5. Juvenile Bureau - Oklahoma Commission on Children and Youth - Contract Extension and Modification #2, CMF #20190357, to extend for one year beginning 7/1/2021 to 6/30/2022 and to increase the number of hours worked from 20 to 35 hours per week and a monthly pay increase from \$2,000 to \$3,500
 - 6. Parks - Push Pedal Pull - for preventative maintenance on exercise equipment at South County Community Center and Chandler Park for FY 2021-2022; cost of \$1,400
 - 7. Sheriff - Schindler Elevator Corporation - to provide and install hydraulic oil filtration for two elevators at David L. Moss, 300 N Denver Ave, Tulsa, OK 74103; cost of \$3,600
- H. Agreement Renewals - County Clerk
 - 1. eRecording Partners Network, LLC - for renewal of CMF #20200872 for FY 2021-2022
 - 2. Simplifile - for renewal of CMF #20200873 for FY 2021-2022
- I. Inventory Resolutions
 - 1. County Clerk - Junked - Misc. Items
 - 2. Drainage District #12 - Junked - Computer
 - 3. OSU Extension - Transferred to Parks - Dell Computer

- J. Sole Sources - Building Operations
 - 1. Fluke Corporation dba eMaint Enterprises, LLC - for SaaS based Computerized Maintenance Management Software (CMMS) used by Tulsa County Building Operations and Fleet Maintenance
 - 2. Schindler Elevator Corporation - for maintenance on escalator, Schindler is the only manufacturer of the 9300 model escalator and its components
- K. Utility Permits - (Engineers) - AT&T Oklahoma:
 - 1. to parallel E. 76th St. N., Whirlpool Dr., and E. 66th St. N.
 - 2. to cross and parallel S. 116th W. Ave
- L. Travel/Training - (OSU Extension) - Augustus Holland:
 - 1. to OAE4-HA from 5/13-14/2021
 - 2. to OAEAA Conference from 6/29-7/1/2021
- M. Personnel Actions
 - 1. Administrative Services
 - 2. Building Operations
 - 3. Court Services
 - 4. Election Board
 - 5. Highways
 - 6. IT
 - 7. Parks
 - 8. Social Services
- N. Juvenile Bureau Personnel Actions to Accept & File
- O. CC Health Department Documents to Accept & File
 - 1. Agreements/License Renewal
 - a. Gold Star Security and Investigations, Inc - for security patrol services for CRHC from 1/1/2021 to 6/30/2022; cost of \$350/mo.
 - b. General Financial Services, Inc. - for lease for South WIC 6831 S. Peoria Ave, Riverpark Square Shopping Center from 1/1/2021 to 12/31/2022; cost of \$1,631.06/mo.
 - c. AHS Oklahoma Physicians Group dba-Utica Park - for subcontract work for Tulsa Healthy Start Program from 4/1/2021 to 3/31/2022; cost of \$65,756/yr.
 - d. Ayres-Griffin, Colleen, LPC, LADC - for renewal of subcontract for Healthy Start Program coordination, performance monitoring, collaboration with Staff and case management reports from 4/1/2021 to 3/31/2022; cost of \$85/hr. not to exceed \$53,040 + \$4,000 travel expenses per year
 - e. Indian Health Care Resource Center of Tulsa, Inc - for subcontracted services for Healthy Start Program from 4/1/2021 to 3/31/2022; cost of \$50,639/yr.

- f. Saxum, Inc. - for marketing services for the COVID-19 vaccine campaign from 4/5/2021 to 6/30/2021; cost of \$240,000
 - g. R&M Music Co. - for renewal of lease for WIC Broken Arrow from 1/1/2021 to 12/31/2021; cost of \$1,200/mo.
 - h. Mechanical License Renewal for David Dugan
 - 2. Personnel Actions
 - 3. Travel/Training
 - P. Claims to be Disallowed (payments cancelled as of 4/12-16/2021)
 - Q. Claims (payments for bills to be paid by 4/5-9/2021)
 - R. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 4/12-16/2021
 - S. COVID-19 Virus Discussion and Update
 - T. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Aid, Relief, and Economic Security (CARES) Act”, the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein
 - U. Executive Sessions - District Attorney
 - 1. Requested by Douglas Wilson, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning a pending claim, to-wit: Increase in Vicinity Energy Bills (water and steam) to Tulsa County and its affiliates, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
 - 2. Requested by James Rea, Pursuant to 25 O.S. § 307(C)(11), the Board may meet in executive session for purposes of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, *In re: Oklahoma Jazz Hall of Fame, Inc.*, pending in the United States Bankruptcy Court for the Northern District of Oklahoma, Case No. 21-10047-M-11
 - V. Discussion and Possible Action Regarding Executive Session Items
- VII. NEW BUSINESS
- In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
- VIII. ADJOURN