

(Agenda of meeting was posted on the Tulsa County website at www.tulsacounty.org on March 26, 2021 at 9:19 a.m.)

MINUTES
Monday, March 29, 2021

APPROVED
04/05/2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters appearing in person, Commissioner Karen Keith appearing in person and Commissioner Stan Saltee appearing in person. Others present: County Clerk Michael Willis.

Stan Saltee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IV. MINUTES

A. Board of County Commissioners/Budget Board Special Meeting of March 19, 2021

B. Board of County Commissioner's Meeting of March 22, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Openings - (TC Departments) - Trash Can Liners

1. Advanced Industrial Solutions (Clerk's Misc. File No. 20210576)
2. All American Poly - Bid Rejected - Solicitation Addendum Not Signed (Clerk's Misc. File No. 20210577)
3. Fastenal Company - Bid Rejected - Vendor does not agree with A.9 of Tulsa County's General Terms and Conditions (Clerk's Misc. File No. 20210578)
4. The Home Depot Pro (Clerk's Misc. File No. 20210579)

Motion made by Karen Keith, seconded by Ron Peters, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on April 5, 2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

B. Amendments

1. Board of County Commissioners - to the extension agreement with Program Management Group, LLC for management of the Vision Tulsa County Program, CMF #20201749, for amended and restated Schedule 1, increasing the funding for required program duties for the fiscal year ending 6/30/2021 from \$255,000 to \$395,000, deferred from 3/22/2021 BOCC Agenda (Clerk's Misc. File No. 20210580)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - #4 to the bid award for Mowing of County Levees to MTS Brush Hogging Dozer and Lawn, LLC, CMF #244480, to correct renewal dates on agreement renewal form to May 1, 2021 through April 30, 2022 (Clerk's Misc. File No. 20210581)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Sheriff - #4 to the bid award for TCSO Graphics for Vehicles to Spartan Signs, CMF #244689, to extend award for one year beginning May 24, 2021 with no changes to pricing or terms of the bid (Clerk's Misc. File No. 20210582)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

4. TC Departments - #2 to the bid award for Chevrolet and GMC Automotive Repair to Mark Allen Buick GMC, CMF #247684, to extend the award for one year beginning April 29, 2021 with no changes to pricing or terms of the bid (Clerk's Misc. File No. 20210583)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Amended Resolution - (Board of County Commissioners) - for the distribution of Vision Tulsa Sales Tax funds to increase the previous encumbrance for administrative expense of \$500,000, CMF #243416, to \$1,000,000 for the duration of the Vision Tulsa funded projects (Clerk's Misc. File No. 20210584)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 4/5/2021 (Clerk's Misc. File No. 20210585)

Motion made by Karen Keith, seconded by Ron Peters, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Resolutions

1. Board of County Commissioners - for the partial distribution of Sales Tax Funds via Bond Proceeds for Tulsa County Pro-rata contribution to Tulsa County Drainage District 12 for the Local Share related to USACE PED (Planning Engineering and Design) of the long term Levee Improvement project, in the amount of \$202,125 in accordance with the reimbursement agreement between Drainage District 12 and the Board of County Commissioners (Clerk's Misc. File No. 20210586)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - to designate Berry Britton as Requisitioning Officer (Clerk's Misc. File No. 20210587)

3. Inspections - to designate Parker Sisco as Requisitioning Officer replacing Scott Canavan (Clerk's Misc. File No. 20210588)
4. Sheriff - to designate Kim Tryon as Requisitioning Officer (Clerk's Misc. File No. 20210589)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Agreements

1. Administrative Services - Think Healthy Systems, a division of JD Young - for rental and service of water filtration system; cost of \$46.95/mo. (Clerk's Misc. File No. 20210590)
2. Board of County Commissioners:
 - a. Tulsa County Drainage District No. 12 - defining the cost distribution and reimbursement process for the County's proportionate share of the Pre-construction Engineering and Design phase for the reconstruction of the existing Tulsa and West-Tulsa Levee System (Clerk's Misc. File No. 20210591)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- b. Employees Federal Credit Union - for commercial lease agreement for 398 square feet of rentable space known as Room 108 in the Tulsa County HQ Building - STRICKEN

Motion made by Karen Keith, seconded by Ron Peters, to strike the agreement. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Parks - Eastern Technical Associates - for use of the Chandler Park Baseball Parking Lot to cover the SmokeSchool event on 4/7-8/2021 from 7:30 a.m. to 2:00 p.m.; fee of \$200 (Clerk's Misc. File No. 20210592)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Request to Advertise for Bids - (TC Departments) - Air Handler Filters (Clerk's Misc. File No. 20210593)

Motion made by Karen Keith, seconded by Ron Peters, to approve the request to advertise. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Inventory Resolutions

1. Administrative Services:
 - a. Junked - Dell Optiplex Computer (Clerk's Misc. File No. 20210594)
 - b. Junked - Numbering Unit, Mail Inserter and Perfect Binder (Clerk's Misc. File No. 20210595)
2. County Clerk:
 - a. Junked - Misc. Office Furniture and Equipment (Clerk's Misc. File No. 20210596)
 - b. Transferred to Board of County Commissioners - Eleven Dell Laptops (Clerk's Misc. File No. 20210597)
3. Court Services - Junked - Three Computers (Clerk's Misc. File No. 20210598)
4. Engineers - Junked - Four Dell Computers (Clerk's Misc. File No. 20210599)

5. Highways - Junked - Two Dell Optiplex Computers (Clerk's Misc. File No. 20210600)
6. Human Resources - Junked - Dell Projector, HP Elitebook and HP Probook (Clerk's Misc. File No. 20210601)
7. IT - Junked - Misc. Computer Equipment (Clerk's Misc. File No. 20210602)
8. Parks - Junked - Two Dell Optiplex Computers (Clerk's Misc. File No. 20210603)
9. Procurement - Transferred to County Clerk - Fujitsu Scanner (Clerk's Misc. File No. 20210604)
10. Sheriff - Junked - Multiple Computers (Clerk's Misc. File No. 20210623)
11. Treasurer - Junked - Dell Laptop (Clerk's Misc. File No. 20210605)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Utility Permits - Engineers:

1. Creek County RWD #2 - crossing from intersection of 171st St. S. & Elwood Ave. (Clerk's Misc. File No. 20210606)
2. Rural Water District #6, Okmulgee County - to cross Sheridan Rd. (Clerk's Misc. File No. 20210607)
3. Washington County RWD #3 - to cross N. 145th E. Ave. (Clerk's Misc. File No. 20210608)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Personnel Actions

1. Court Services (Clerk's Misc. File No. 20210609)
2. Election Board (Clerk's Misc. File No. 20210610)
3. Highways (Clerk's Misc. File No. 20210611)
4. Parks (Clerk's Misc. File No. 20210612)

Motion made by Ron Peters, seconded by Karen Keith, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20210613)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. CC Health Department Documents to Accept & File

1. Agreements
 - a. Colleen Ayres-Griffin, LPC, LADC - for amendment to add funds and hours to existing current agreement for Healthy Start Program coordination from 4/1/2020 to 3/31/2021; additional cost of \$2,125.00/(\$55,165.00/max year) (Clerk's Misc. File No. 20210614)
 - b. Trinity Employment Specialist - for temporary /permanent staffing agreement from 4/1/2021 to 3/31/2022; cost of approx. \$5,000/yr. (Clerk's Misc. File No. 20210615)
2. Personnel Actions (Clerk's Misc. File No. 20210616)
3. Travel/Training (Clerk's Misc. File No. 20210617)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the CC Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Claims to be Disallowed (payments cancelled as of 3/22-26/2021)

There were no claims to be disallowed.

K. Claims (payments for bills to be paid by 3/15-19/2021)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 3/22-26/2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

N. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Aid, Relief, and Economic Security (CARES) Act”, the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerk's Misc. File No. 20210618)

Motion made by Ron Peters, seconded by Karen Keith, to approve the CARES funding request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Executive Session - (District Attorney) - Requested by Nicholas Williams, Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, Tort Claim TC-2020-31: *Shemeika Smith v. Board of County Commissioners of Tulsa County, Oklahoma*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Karen Keith, seconded by Ron Peters, to go into Executive Session. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:42 a.m.

Motion made by Ron Peters, seconded by Karen Keith, to reconvene the regular meeting at 9:47 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. Discussion and Possible Action Regarding Executive Session Item

Motion made by Ron Peters, seconded by Karen Keith, to authorize the District Attorney to settle claim up to the amount discussed in Executive Session, to-wit: Tort Claim TC-2020-31: *Shemeika Smith v. Board of County Commissioners of Tulsa County, Oklahoma*. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20210619)

VII. ADJOURN

Motion made by Karen Keith, seconded by Ron Peters, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Stan Sallee, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk

