

AMENDED AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, MARCH 22, 2021
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



8:42 am, Mar 19, 2021

Teleconferencing/Videoconferencing appearances by the Commissioners and/or general public will be allowed. The physical location of the meeting is unchanged and remains open to the public for the purpose of this scheduled meeting. For purposes of listening to the Board of County Commissioners Meeting, the public is invited to use the following URL link: <https://youtu.be/5MXMUBJYM4M>

Commissioner Sallee appearing by videoconference
Commissioner Keith appearing by videoconference
Commissioner Peters appearing by videoconference

If the audio connection is unavailable on the date and time scheduled for this meeting, the meeting will be rescheduled upon proper notice. If the audio connection is lost at any time during the meeting, the meeting will be stopped and reconvened once the problem is fixed. We will only attempt to restore the audio connection for a maximum of thirty (30) minutes; if restored within that time frame, the meeting will then reconvene. However, if we are unable to restore the audio connection within 30 minutes, the meeting will be rescheduled upon proper notice.

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

III. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

IV. MINUTES

- A. Management Conference Meeting of February 11, 2021
- B. Board of County Commissioner's Meeting of March 15, 2021

V. REPORTS

- A. Court Clerk:
 - 1. Monthly for 2/2021
 - 2. Records Management and Preservation from 1/2020 to 2/2021

VI. UNFINISHED BUSINESS

- A. Bid Award & Recommendations - (Highways) - Construction of Concrete Headwalls - to 3 Angels Construction, LLC and R&L Construction, LLC, the lowest and best bid responses. This award is from 3/22/2021 to 1/3/2022
- B. Addendum #1 - (TC Departments) - to the Notice to Bidders for Trash Can Liners, set to open 3/29/2021, to provide answers to vendor questions
- C. Amendments
 - 1. Board of County Commissioners:
 - a. to the extension agreement with Program Management Group, LLC for management of the Vision Tulsa County Program, CMF #20201749, for amended and restated Schedule 1, increasing the funding for required program duties for the fiscal year ending 6/30/2021 from \$255,000 to \$395,000
 - b. to the agreement with Town of Sperry for infrastructure improvements, CMF #20203087, to increase amount by \$37,854.23 from FY 2019 Tulsa County CDBG funds
 - 2. Engineers:
 - a. #1 to the bid award for Testing Services to EST, Inc., HCGC, LLC and Terracon, CMF #20200755, to extend the award for one year beginning 4/13/2021 with no changes to terms and conditions
 - b. #3 to the bid award for Mowing on County Levees to MTS Brush Hogging Dozer and Lawn, LLC, CMF #244480, to extend the bid award for one year beginning 5/1/2021 with no changes to pricing or terms of the original bid
 - 3. Human Resources - #1 to the agreement with Discovery Benefits, Inc., for administrative services related to COBRA health insurance, CMF #229360, to transfer all rights, interests, and obligations of the above-referenced agreement from Discovery Benefits, Inc. to Wex Health, Inc.
 - 4. TC Departments - #2 to the bid award for Lumber and Building Materials to Economy Lumber Company, Inc., CMF #247562, to extend the bid award for one year beginning 4/16/2021 with no changes to original terms or pricing
- D. Public Hearing - (INCOG) - at 9:30 a.m., March 22, 2021 in the Tulsa County Headquarters Building, Room 132 at 218 W. 6th Street, Tulsa, to receive recommendations on housing needs for the cities and counties within the Metropolitan Tulsa HOME Consortium and non-housing community development needs for the cities within the Tulsa County CDBG Urban County. Tulsa County anticipates receiving \$1,129,626 in FY 2021 HOME funds and \$1,463,125 in FY 2021 CDBG funds from the Department of Housing and Urban Development

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 3/29/2021
- B. Request for Approval - (Highways) - for renewal of memberships to the International Municipal Signal Association (IMSA) for 13 employees; cost of \$80 per employee

C. Resolutions

1. Board of County Commissioners:
 - a. for partial distribution of sales tax funds for reimbursement of temporary supplemental appropriation for the Court Clerk for improvements and renovations to the Ray Jordan Administrative Building for a new jury room and storage back to sales tax funds in the amount of \$560,000. We are utilizing CARES Act funding for this project which was approved on March 8, 2021
 - b. for the partial distribution of sales tax funds via bond proceeds for improvements and renovations to the property at 218 W. 6th St., Tulsa, OK to become the HQ (Administration Building) for Tulsa County Administration Departments, increasing the previous encumbrance of \$22,960,000 dated October 5, 2020 to \$23,000,000 for the additional work being completed on the ninth floor
 - c. approving and authorizing an amended Trust Indenture of the Metropolitan Environmental Trust, which provides for clarification of the language of the Trust Indenture, and which further provides for the addition of the City of Wagoner, Oklahoma as a beneficiary, and finding that such sections are in the best interest of the beneficiaries and the acceptance form consenting and agreeing to the Amended Trust Indenture of the Metropolitan Environmental Trust, dated August 5, 1988
2. Drainage District #12 - to strike assessments from the 2020 Tax Roll:
 - a. Lyndia Lewis and Laura Maxey, Parcel No. 20625-92-04-06810, Item No. 20-20-5012130-001-2, Assessed Value \$2,222, Tax Amount \$22, Amount to Strike \$22
 - b. South Tulsa Baptist Church, Parcel No. 20625-92-04-06120, Item No. 20-20-5011460-001-9, Assessed Value \$550, Tax Amount \$5, Amount to Strike \$5; Parcel No. 20625-92-04-06130, Item No. 20-20-5011470-001-4, Assessed Value \$550, Tax Amount \$5, Amount to Strike \$5
3. Engineers - authorizing the filing of 181 Harvard Private Subdivision plat, as required under Title 19 O.S., § 288.1
4. Parks - to designate Charles Wall as Receiving Officer replacing Pat Ward

D. Agreements

1. Board of County Commissioners - The Center for Housing Solutions, Inc. - for sixth renewal and extension of lease for the former Tulsa County Juvenile Detention Center, CMF #20202118, to extend lease to 4/30/2021
2. Human Resources - CommunityCare:
 - a. for HMO large employer group coverage effective 7/1/2021
 - b. for the Tulsa County Active wo Health group insurance plan effective 7/1/2021
 - c. for the Tulsa County Early Retirees group insurance plan effective 7/1/2021
3. Parks - Jeremy Henshaw/BAYB 6U Heroes - for use of Haikey Creek Park Baseball Field #3 on Wednesdays from 5:30 to 6:30 p.m. beginning 4/7/2021 to 6/16/2021; cost of \$20 per hour per field

- E. Agreement Renewal - (Employees' Retirement System of Tulsa County) - BOKF, NA - for renewal of CMF #20200618 for FY 2021-2022
- F. Requests to Advertise for Bids - TC Departments
 - 1. Automotive Batteries
 - 2. Commercial Flat Glass
 - 3. Deodorizing Agents and Cleaners
- G. Inventory Resolutions
 - 1. Administrative Services:
 - a. Junked - Misc. Office Items
 - b. Transferred to IT - HP Computer
 - 2. Treasurer - Junked - Desk
- H. Sole Source - (Engineers) - OMT Enterprises, Inc. - for machines that grind rock, road materials and recycle waste concrete with one machine giving a finished ground usable product on site
- I. Utility Permit - (Engineers) - TTA Construction, LLC - to cross Mingo Road between 131st St. S. and 136th St. S.
- J. Travel/Training
 - 1. Board of County Commissioners:
 - a. Keri Fothergill to OSU County Training Overview of County Government on 4/29/2021
 - b. Keri Fothergill to OSU County Training Inventory Tracking and Disposal on 6/10/2021
 - c. Keri Fothergill to OSU County Training Basic Accounting 1 and 2 from 6/15-16/2021
 - d. Mike Craddock to OSU County Training Basic Accounting 1 on 4/27/2021
 - 2. Inspections - Teresa Tosh to Virtual OFMA Spring Technical Workshop on 4/1/2021
- K. Personnel Actions
 - 1. Court Services
 - 2. Election Board
 - 3. Highways
 - 4. IT
- L. Juvenile Bureau Personnel Actions to Accept & File

- M. CC Health Department Documents to Accept & File
 - 1. Agreements
 - a. Morton Comprehensive Health Services, Inc. - for services of Nurse Practitioner at CCHI from 11/1/2020 to 10/31/2021; cost of \$10,000/mo. max.
 - b. Teledyne Instruments, Inc. - for TOC Service Agreement on Tekmar Fusion S/N 16095006 from 4/8/2021 to 4/7/2022; cost of \$6,564/yr.
 - c. St. John Health System, Inc. - for Take Charge Program, Mammograms & Chest X-rays services from 7/1/2020 to 6/30/2021; cost of \$25,000 max. per year
 - 2. Personnel Actions
 - 3. Travel/Training
- N. Claims to be Disallowed (payments cancelled as of 3/15-19/2021)
 - 1. PO #2116609, Vendor: Amazon, Warrant #500039422, Amount Paid \$259.95
 - 2. PO #2115915 & #2115916, Vendor: ONEOK, Inc., Warrant #500039662, Amount Paid \$2,086.48
- O. Claims (payments for bills to be paid by 3/8-12/2021)
- P. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 3/15-19/2021
- Q. COVID-19 Virus Discussion and Update
- R. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Aid, Relief, and Economic Security (CARES) Act”, the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein
- S. Executive Sessions - District Attorney
 - 1. Requested by James Rea, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: *Bradley Johnson*, Workers’ Compensation Non-Represented Claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
 - 2. Requested by James Rea, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: *Michael Hutton*, Workers’ Compensation Non-Represented Claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

3. Requested by James Rea, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: *Seth Williams*, Workers' Compensation Non-Represented Claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
4. Requested by Mike Shouse, Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, Tort Claim TC-2020-35, *Ebony Wilson v. Tulsa County*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

T. Discussion and Possible Action Regarding Executive Session Items

VIII. ADJOURN