

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration Building and on the Tulsa County website at www.tulsacounty.org on January 7, 2021 at 6:29 p.m.)

MINUTES
Monday, January 11, 2021

APPROVED
1/19/2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of January 4, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve the minutes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Elected Official: County Clerk - Monthly for December 2020 (Clerk's Misc. File No. 20210051)

B. County Departments

1. Election Board - Monthly for 12/2020 (Clerk's Misc. File No. 20210052)
2. Human Resources - Quarterly Workers' Compensation Multiple Injury Trust Fund for 12/31/20 (Clerk's Misc. File No. 20210053)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Opening - (Board of County Commissioners) - Ray Jordan Administration Building Glass & Glazing

1. AAA Glass & Mirror of Oklahoma LLC (Clerk's Misc. File No. 20210054)
2. Advantage Glass LLC (Clerk's Misc. File No. 20210055)

Motion made by Ron Peters, seconded by Karen Keith, to refer the bids to Board of County Commissioners and Procurement for analysis, review and recommendation on January 19, 2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Amendments

1. TC Departments - #8 to award for Natural Gas Procurement to Symmetry Energy Solutions, LLC, CMF #20201384, to extend the award for an additional year beginning February 1, 2021 with no changes to the terms (Clerk's Misc. File No. 20210056)
2. Treasurer - #11 to award for Production and Mailing of Data, Forms and Envelopes to Automated Mail Service, CMF# 215774, to add a new form with the change of address information (Clerk's Misc. File No. 20210057)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending January 19, 2021 (Clerk's Misc. File No. 20210058)

Motion made by Ron Peters, seconded by Karen Keith, to approve the gas and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Appointment - (Commissioner Sallee) - of Commissioner Karen Keith to serve as 2021 Chairman of the Tulsa County Criminal Justice Authority (Clerk's Misc. File No. 20210059)

Motion made by Ron Peters, seconded by Stan Sallee, to approve the appointment. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Memorandum of Understanding - (Engineers) - Cherokee Nation to clarify the maintenance responsibilities for public roadways designated as Tribal Transportation Program (details available in the County Clerk's office) (Clerk's Misc. File No. 20210060)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Requests for Approval

1. Board of County Commissioners - Acceptance of the U.S. Department of the Treasury Emergency Rental Assistance Award and agreement to the Grant Award Terms and Conditions to receive payment from Treasury (Clerk's Misc. File No. 20210061)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - Oklahoma Department of Agriculture, Food & Forestry, for license renewals for Eddy Barclay, Troy Fitch and Harvey Jones (Clerk's Misc. File No. 20210062)
3. Social Services - to accept donations of food, medications and various items (Clerk's Misc. File No. 20210063)

Motion made by Karen Keith, seconded by Ron Peters, to approve the requests. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

- E. Agreements

1. Assessor - City of Owasso, for use of the the Owasso Community Center from January 1 - June 30, 2021 (Clerk's Misc. File No. 20210064)
2. Board of County Commissioners - Tulsa Regional Chamber, Inc., to promote and foster economic development in the Tulsa area through the "Tulsa's Future: Road to Recovery" program, in the amount of \$125,000 from January 11 - June 30, 2021 (Clerk's Misc. File No. 20210065)
3. Election Board - TimeClock Plus, LLC, for hosted services (Clerk's Misc. File No. 20210066)
4. Engineers:
 - a. City of Tulsa, for waterline relocation on 51st St. S. between 177th E. Ave. and 193rd E. Ave. and round about (Clerk's Misc. File No. 20210067)
 - b. City of Tulsa, for jointly planned waterline relocations on 51st Street South between 162nd and 177th East Avenue (Clerk's Misc. File No. 20210068)

- c. Meshek & Associates, LLC for engineering services for improvements to the levee and associated roadways from north of East 81st Street to the Elwood Avenue crossing of the Hager Creek Levee (Clerk's Misc. File No. 20210069)

5. Human Resources - Educational Services with Rapid Learning, a BTS Company, for training modules (Clerk's Misc. File No. 20210070)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Agreement Renewal - (Procurement) - ImageNet Consulting LLC, for Equipment Lease & Service Agreement for Konica Minolta C658 located in Procurement Department (Clerk's Misc. File No. 20210071)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- G. Requests to Advertise for Bids - Highways

1. Hydro-Mulching Services (Clerk's Misc. File No. 20210072)
2. Road Materials (Clerk's Misc. File No. 20210073)

Motion made by Ron Peters, seconded by Karen Keith, to approve the requests to advertise. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- H. Inventory Resolutions

1. Building Operations - Transfer to County Clerk; lateral 4 drawer file cabinet (Clerk's Misc. File No. 20210074)
2. County Clerk - Transfer to Inspections; ImagePro Scanner (Clerk's Misc. File No. 20210075)
3. Procurement - Transfer to County Clerk; lateral 2 Drawer File Cabinet (Clerk's Misc. File No. 20210076)
4. Sheriff:
 - a. Junked; Maintenance Equipment (Clerk's Misc. File No. 20210077)
 - b. Junked; Miscellaneous Office Machines (Clerk's Misc. File No. 20210078)
 - c. Junked; Old Radio Equipment (Clerk's Misc. File No. 20210079)
 - d. Transfer to David L. Moss; John Deere Mower Deck (Clerk's Misc. File No. 20210080)

Motion made by Karen Keith, seconded by Ron Peters, to approve the inventory resolutions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Sole Source - (Highways) - GreensGroomer Worldwide, for the GreensBroom scrub seal broom made exclusively by them, effective for one year beginning January 11, 2021 (Clerk's Misc. File No. 20210081)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Personnel Actions

1. Election Board (Clerk's Misc. File No. 20210082)
2. Highways (Clerk's Misc. File No. 20210083)
3. Human Resources (Clerk's Misc. File No. 20210084)
4. Parks (Clerk's Misc. File No. 20210085)

Motion made by Karen Keith, seconded by Ron Peters, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. CC Health Department Documents to Accept & File

1. Agreements

- a. PHD Security Services, LLLP, for Security Officer services at Central Regional Health Center, 315 S. Utica, from 1/04/21-6/30/21; cost of \$24.99/man hr. (Clerk's Misc. File No. 20210086)
- b. Morton Comprehensive Health Services, for Lease of clinic space for Center for Community Health Improvement at Morton facility, from 7/01/20-12/31/20; cost of \$900/mo. ((Clerk's Misc. File No. 20210087)
- c. Tulsa Public Facilities Authority, for Security services during COVID vaccination services at Expo Square, from 12/14/20-6/30/21; cost per contract rates; \$15,000 max. (Clerk's Misc. File No. 20210088)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the CC Health agreements. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Personnel Actions (Clerk's Misc. File No. 20210089)

3. Travel/Training (Clerk's Misc. File No. 20210090)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the CC Health personnel actions and travel training. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Claims to be Disallowed (payments cancelled as of 1/4-8/2021)

There were no claims to be disallowed.

M. Claims (payments for bills to be paid by 12/28-31/2020)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 1/4-8/2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

P. Discussion and Possible Action regarding COVID-19 CARES Funding Requests/Reports/CARES Funding Agreements and Approval of Tulsa County RESET Loan Applications (Clerk's Misc. File No. 20210091)

Motion made by Karen Keith, seconded by Ron Peters, to approve the CARES funding requests and RESET Loan Applications. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS



Stan Sallee, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk